UNIVERSITY FOR DEVELOPMENT STUDIES
FACULTY OF PLANNING AND LAND MANAGEMENT

CALL FOR APPLICATIONS FOR ADMISSION AND GERMAN ACADEMIC EXCHANGE SERVICE (DAAD) SCHOLARSHIPS FOR M.PHIL DEVELOPMENT MANAGEMENT PROGRAMME (2 YEARS) – 2018/2019

Notice is hereby given for applications for admission and DAAD Scholarships for the M.Phil Development Management Programme for the 2018/2019 Academic Year under the West African Centre for Sustainable Rural Transformation (WAC-SRT) at the University for Development Studies.

A. Programme: M.Phil Development Management

B. Admission/Scholarship Requirements

To be admitted into the programme, applicants must have at least:

i) A first degree with a minimum of Second Class Lower Division in a relevant field from a recognized institution of higher learning or its equivalent in a relevant discipline;

ii) For candidates who wish to apply for DAAD scholarship, a first degree with a minimum of Second Class Upper Division in a relevant field from a recognized institution of higher learning or its equivalent in a relevant discipline is required.

iii) A minimum of three years’ working experience.

iv) Candidates applying for a DAAD Scholarship should include an application letter and explain their motivation for applying for Scholarship.

v) Pass a Selection Interview (face to face interview or telephone interview for foreign applicants).
C. MODE OF APPLICATION

All Ghanaian and foreign applicants for the 2018/2019 academic year admissions are required to use the UDS online application portal. The procedure for the online application process is as follows:

i. For Ghanaian Candidates Applicants are to purchase from the Bank an E-Voucher from any of the following Banks (Ghana Commercial Bank (GCB), Prudential Bank, Zenith Bank, Agricultural Development Bank (ADB), Stanbic bank and Ecobank branches throughout Ghana) and use the E-voucher number to complete the application form on the UDS online portal (www.uds.edu.gh)

ii. To facilitate applications for foreign students the Faculty has purchased a limited number of E-vouchers and you will be given the number to proceed with your applications. If you intend to apply, kindly contact the Faculty Officer (email: mueenabdulai@uds.edu.gh or mueenabdulai@gmail.com, Tel: +233-204088762 or +233-242268953)

iii. In completing the online form, students will be required to upload their most recent passport size photographs with white background and relevant certificates

iv. A completed form is not considered until it is SUBMITTED (click on submit to submit your application)

v. Applicants are advised to check thoroughly all details entered before finally submitting their online applications. A form, once submitted, can be viewed, but cannot be edited.

vi. Applicants must print out three copies of the application summary; attach results slips, certificates and all other relevant documents to each form. Three reference letters are also required (at least, two of the referees should be familiar with applicants’ academic work). Candidates must also attach a synopsis of their thesis proposal (maximum five (5) pages) as part of the application.

vii. Ghanaian applicants are strongly advised to visit any EMS Office in the Country for assistance towards the return of the application documents (see viii). Applicants are advised not to post the forms themselves. They should seek the advice and services of Ghana Post EMS. The application documents specified above should be addressed to:

The Senior Assistant Registrar
Academic & Students’ Affairs
University for Development Studies
P.O Box TL 1350
Tamale
viii. Foreign applicants should also post three sets of the application documents mentioned in (vi) by express mail to the same address in (vii). For the purpose of clarity, candidates should post their application documents to:

The Senior Assistant Registrar
Academic & Students’ Affairs
University for Development Studies
P.O Box TL 1350
Tamale

ix. For foreign applicants candidates should send a scanned copy of the application form and all documents in (vi) above to the Senior Assistant Registrar, Graduate School through this email: azure2012@gmail.com and copy the Faculty Officer through: mueenabdulai@gmail.com. It is important that soft (scanned) copies are emailed to the Senior Assistant Registrar at the Graduate School and the Faculty Officer who will support the application process.

D. **Deadline for Applications:** Deadline for submission of applications is May 31, 2018.

**Enquiries**
For further enquiries contact the following numbers during working hours – 8 am to 5 pm from Monday to Friday:
Tel/Cell: +233-208936528 or +233-204088762
Email: azure2012@gmail.com or mueenabdulai@gmail.com